

The City of Trail

JOB DESCRIPTION

TITLE: LIFEGUARD/ INSTRUCTOR

DEPARTMENT: PARKS AND RECREATION

**REPORTS TO: AQUATIC PROGRAM COORDINATOR
HEAD LIFEGUARD/ INSTRUCTOR
SENIOR LIFEGUARD/ INSTRUCTOR**

➤ *This position is within the Bargaining Unit – CUPE, Local 2087*

POSITION SUMMARY:

The lifeguard/ Instructor performs lifeguarding, instructional and janitorial tasks related to the operation of the Aquatic Centre.

SPECIFIC DUTIES:

1. Provides quality customer service and maintains positive relationships with the public and fellow staff members.
2. Monitors activities of patrons and ensures safety and behavioral standards are maintained.
3. Performs lifeguarding duties to Lifesaving Society standards and patrols assigned area of responsibility. Completes related reports, as required.
4. Instructs a variety of swimming and water safety lessons and maintains related participant records, including class preparation and candidate evaluations.
5. Performs assigned maintenance/ janitorial duties.
6. Leads games and activities during public sessions and special events.
7. Reports problems and concerns to supervisor.
8. Completes manual water tests and adds chemicals, as directed.
9. Other duties and responsibilities, as assigned.

QUALIFICATIONS:

1. Ability to deal effectively and courteously with public and fellow staff members.
2. Effective oral and written communication skills.

3. Skilled in lifeguarding, first aid and resuscitation.
4. Skilled in swim instruction methods.
5. Ability to create an exciting atmosphere through enthusiastic leadership activities.
6. Ability to identify unsafe conditions and to respond accordingly.
7. Required certifications:
 - Swim Instructor (SI)
 - National Lifeguard (NL)
 - Airway Management & Oxygen Administration (AMOA)
 - CPR Level C
 - Aquatic Emergency Care (AEC), or Standard First Aid (SFA) certificate
 - Minimum age of 16 years

Preferred certifications:

- BCRPA Fitness Instructor
- Valid B.C. Driver's License
- Lifesaving Instructor/ Examiner

WAGES:

As per Schedule "C" of the Collective agreement.

HOURS OF WORK:

As per the Collective agreement.

Approved by:



CUPE, Local 2087 representative

Date: January 16, 2026



City of Trail representative

Date: November 26, 2025