



Business Licence Application

This is an application for a:

New Municipal Business
Licence
Other: _____

New Inter-municipal Business
Licence

Change of Ownership,
Location, or Business Name

Business Information

Business Name:	Proposed Start Date:
Location of Business:	Area Occupied (sq ft):
Nature of Business:	Business Phone No. 1:
Mailing address if different:	Business Phone No. 2:
Business Email Address:	Business Fax Number:
Local Contact	Business Website:

Owner Information

Ownership Type: Sole Proprietorship (Individual)	Partnership (Joint)	Corporation (Company)	Not-for-profit
Owner(s) Name (if a corporation, please include incorporation no.):	Owner Phone No.:		
Owner's Mailing Address:	Owner Email:		

Other Information

Are you renovating or altering the premises? Yes No	Is this a Home Occupation? Yes No
Number of Units (Hotels/Motels/long/short term rentals only):	Number of off-street parking spaces available:
Trades provide copies of your Qualifications, or: First name, Last name, Certificate Number, Contractor trade	

Signature:

By submitting this application, the applicant hereby declares that all information contained herein is true and correct and that they will comply with all municipal bylaws and regulations.

Applicants Full Name _____ Signature of Applicant _____ Date _____

For Office use only		
Property Zone Code: _____		
Department Approvals (Include paper copies of approvals with application):		
Fire _____	Building _____	Planning _____
RCMP _____	Cannabis _____	City Council _____
		Env. Health _____
		Liquor _____
		Other: _____
Licence No.	Fee:	Approved:
		Business Licence Inspector Signature