

# CITY OF TRAIL - TRAIL MEMORIAL CENTRE

**NON ICE USERS - Gymnasium, McIntyre Room, Red Floor Room, Old Library Space**

**SEPTEMBER 2021**

Please note the Trail Memorial Centre is not open to the general public. Entry is limited to those who have booked the facility or who are participating in a program.

## ENTERING AND EXITING

- Users of these spaces will be required to enter and exit the facility through the **Victoria Street entrance (main entrance)** at the front of the building.
- Access to the ice surfaces, upper concourse or lower concourse from this entrance is not permitted.
- Staff will unlock the doors 15 minutes before a user's designated booking/program time and lock the doors 5 minutes after the booking commences.
- Each user group will designate a volunteer to remain at the entrance to allow anyone arriving late access to the facility as the group feels is necessary. Appointing a COVID-19 ambassador is recommended.
- At no point should the doors to the facility be propped open for any other reason.
- Anyone who is unwell or who has COVID-19 related symptoms should not enter the facility.
- All who enter the facility are asked to use the hand sanitizer at the entry.
- Users are to promptly exit the facility at the end of their booking. Please do not linger.
- Access to any other part of the facility that does not form part of your facility booking contract is not permitted.

## USAGE REQUIREMENTS

- **PHYSICAL DISTANCING** – while physical distancing of 2m is not required it is still recommended. Congregation of users is to be prevented by organizers.
- **MASKS** - As group sizes vary, the facility cannot guarantee that options for physical distancing will be able to be provided. By provincial health order, anyone 12 years of age and older is **required** to wear a masks in indoor public places. For those under 12 years of age masks are **recommended**. This includes hallways, dressing rooms, lobbies, meeting rooms and in any space outside of the field of play regardless of vaccination status. Organizers are to have masks available immediately as participants come off the ice.
- **SAFETY PLANS** – as per the Interior Health order, COVID 19 Safety Plans are required for events and gatherings. This document should outline your plan associated with vaccine verification as per the vaccine public health order. Contract holders are responsible for ensuring COVID Safety Plans are regularly updated as changes arise.
- **ATTENDEES**
  - a) Organizers are responsible for collecting contact information (name, phone number/email) for every person associated with their activity (ie. parents, children, coaches, spectators etc).

- b) As per the September 13, 2021 Interior Health Order, spectators can be permitted at events so long as the requirements within the health order are followed.
  - i) Events of less than 50 people can either require full vaccination (2 doses) for those 12 and older or opt to do contact tracing for everyone coming into the building.
  - ii) Events of more than 50 people, full vaccination is required for anyone over 12 years of age. Occupancy is limited to 50% of the seated capacity of the venue.
- c) Groups must avoid interaction with any other users in the facility. Contract holders are responsible for compliance and enforcement.
- d) Change room use is to be kept to a minimum and physical distancing is recommended. Masks are required in these spaces. Patrons should come ready to play and plan to shower or change at home.
- e) Equipment and water bottles should not be shared.
- f) Only those who are directly affiliated with the activity are permitted in the facility.
- g) Usage requirements will vary depending on the activity being conducted in various spaces. Facility booking staff will advise on further requirements as appropriate.

- **VACCINATION VERIFICATION**

- a) Contract holders will be responsible for implementing, managing and enforcing the vaccine verification as required through the health order. More details to follow.
- b) At this time, vaccination status does not allow for any deviation to the noted safety protocols.

## **OCCUPANCY**

- Occupancy for each space will be determined by the type of activity the space is being utilized for and is at the sole discretion of the Trail Parks & Recreation Department. Decisions on occupancy will be based on pertinent public health orders.

## **CLEANING & HAND HYGIENE**

- Facility cleaning will be as per the standard practice for the facility.
- Common spaces will be cleaned periodically throughout the day.
- Patrons should ensure hand hygiene practices are followed before and after facility use and should avoid touching their face with their hands.

## **RESOURCES:**

- BC Provincial Health Orders: [COVID-19 \(Novel Coronavirus\) - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/health/diseases/communicable/covid-19/covid-19-prov-health-orders)
- Interior Health: [Gatherings and Events Order.pdf \(interiorhealth.ca\)](https://www2.gov.bc.ca/gov/content/health/diseases/communicable/covid-19/covid-19-prov-health-orders)

**BOOKING PERMITS MAY BE REVOKED FOR GROUPS NOT RESPECTING THE ARENA USER GUIDELINES.**

